

Organizational Inventory: Readiness for Volunteers

**Take this inventory if you serve in the role of a
STAFF PERSON.**

If you can answer "yes" to the question, check the box. If the answer is "no", leave it blank.

- 1. Do we orient our volunteers in a systematic way?**
- 2. Do we provide adequate training for the volunteer role?**
- 3. Do we put volunteers to work right away?**
- 4. Do we ask the volunteers what they would like to do?**
- 5. Do you take a volunteer's skills into consideration when matching with a job/task?**
- 6. Do we provide evaluations of the volunteer's performance?**
- 7. Do we solicit feedback from the volunteers on how we did?**
- 8. Do we give recognition to volunteers for their service?**
- 9. Do we seek volunteers from communities/populations currently not represented in our organization?**
- 10. Do we make multicultural volunteers feel welcome into our organization?**
- 9. Do we view diverse volunteers as assets?**

- 10. Do we proactively think about barriers such as language or culture that could prevent diverse volunteers from participating?**