



## **ITF Entry Procedures Frequently Asked Questions**

### **1. What are the major items to know about the ITF Futures Entry System?**

- All ranked AND UNRANKED players must enter Qualifying and Main Draw of a tournament online by the entry deadline using their IPIN.
- The entry deadline for main draw and qualifying is 1400 hrs Greenwich Mean Time (GMT) on **Thursday, 18 days prior to the Monday of the Tournament week.** 1400 hrs GMT is 8:00 AM Eastern Time in the United States.
- The withdrawal deadline is 1400 hrs GMT on Tuesday, 13 days prior to the Monday of the tournament week.
- The Qualifying entry fee is \$40 cash.

### **2. Do I need an IPIN to enter?**

Yes, an IPIN is required of all players at ANY ITF Futures event. IPIN subscription and renewals should be completed online with the ITF at [www.itftennis.com/ipin](http://www.itftennis.com/ipin).

### **3. When is the Entry Deadline?**

The entry deadline for main draw and qualifying is 1400 hrs Greenwich Mean Time (GMT) on **Thursday, 18 days prior to the Monday of the Tournament week.** 1400 hrs GMT is 8:00 AM Eastern Time in the United States.

### **4. Is there a Withdrawal Deadline?**

Yes, the withdrawal deadline is: 1400 hrs GMT (8:00 AM Eastern Time in the United States) on Tuesday, 13 days prior to the Monday of the tournament week. Entered Qualifying and Main Draw players may withdraw by the withdrawal deadline *without penalty*.

### **5. If I failed to enter by the Entry Deadline, can I still sign in for Qualifying on site?**

Yes, but you will be on the alternate list, behind all players who entered by the deadline. All un-entered alternates will be listed according to the System of Merit.

**6. If I have entered Qualifying and I am a Direct Acceptance into Qualifying, do I still need to appear at Qualifying sign-in?**

Yes. You must sign in by the Qualifying sign-in deadline. If you do not sign in by the Qualifying sign-in deadline, you will not be included in the draw and you will be fined.

**7. When am I expected to pay the \$40 cash entry fee?**

The \$40 entry fee will be collected at Qualifying sign-in.

**8. In what order do players get into Qualifying? What is the System of Merit?**

The System of Merit is:

- 1) Entered, with an ATP ranking
- 2) Entered, with a National Top 500 ranking (on file with the ITF)
- 3) Entered, without an ATP or National Top 500 ranking

Players who have not entered may sign in; they will be listed in the following order:

- 1) Players with an ATP ranking
- 2) Players with a National Top 500 ranking (on file with the ITF)
- 3) Players without a ranking

**9. I am #3 on the Alternate-to-Qualifying list. When will I be told if I am moved into the Qualifying draw?**

After the Freeze Deadline, which is Thursday, 1400 hrs GMT (8:00 AM Eastern Time in the United States) before the tournament week, all entry processes are done on-site by the Supervisor. When you appear at sign-in, ask the Supervisor if your status has changed. Remember that you MUST withdraw before you are moved into Qualifying in order to avoid being fined as a "No Show".

**10. There is an unranked player on the Alternate-to-Qualifying list and a top 200 ATP ranked player on the on-site alternates list. Who gets in first when a spot opens up?**

The players who appear on the original entry list get in first. See FAQ # 8 above.

**11. I don't want to go if I don't make Main Draw. Is there a Main Draw Only list?**

No. If you are not accepted into Main Draw and appear on the Qualifying list, you must withdraw by the Withdrawal Deadline.

**12. If I lose in the first round of a Futures Qualifying, can I still sign in at a Challenger or ATP singles Qualifying event that weekend?**

No. However, you may sign-in for Doubles at any event.

**13. If I am on the Qualifying list of the next event but still in Doubles of the current event, do I still need to sign in? What happens to my status in the next event?**

Contact to supervisor at your current event to discuss. The answer will vary, depending on the situation.

**14. Why do Futures have Qualifying entry lists and Challengers do not?**

The ATP sanctions and administers the Challengers. The ATP has decided that this method works for their events. The ITF sanctions and administers the Futures events and has decided that their method will work at this level. The obvious benefit to the Futures players is that they know their status ahead of time and can plan their schedules accordingly.